

WORKSHEET 7

Who Does What on Your Land

JOBS ON YOUR LAND

JOB TITLE	NAME	JOB DESCRIPTION	COMPENSATION	MAKES DECISIONS ABOUT THE PROPERTY	WHEN/HOW OFTEN
MANAGER				___ YES ___ NO	
BOOKKEEPER				___ YES ___ NO	
MAINTENANCE				___ YES ___ NO	
				___ YES ___ NO	
				___ YES ___ NO	

THE PROFESSIONALS YOU WORK WITH

TYPE	ROLE	NAME	ADDRESS	PHONE	EMAIL
FORESTER					
WILDLIFE BIOLOGIST					
LAWYER					
ACCOUNTANT					

ANNUAL/RECURRING ACTIVITIES

MONTH	ACTIVITY DESCRIPTION	WHO DOES IT	WHEN	WHAT TO DO
	Pay property taxes			
	Pay bills			
	Maintain equipment			

PERMITS

TYPE OF PERMIT	PROVIDER	WHY NECESSARY	WHEN